

CCPC Board of Governors
Minutes
Wednesday May 8, 2019
Delores Bowman Auditorium
6.00 pm

Roll Call

CCPC Board members present: George Weatherby, Michelle Burns, Caroline Moore, Prencis Wilson, Robert Brown, Luwana Pettus-Oglesby, Pamela J. Adams, Donald Washington, Carrie Douglas, Dr. Phil Lichtenstein, Ki-Afi Ra Moyo,

Senior Staff Present: Phyllis Richardson, Rosemary Stemerick, Commissioner Melba Moore, Domonic Hopson, Ronald Robinson, Angela Robinson, Holly Blackley, and D. Jill Byrd.

Guest: Ashley Colmenero

Topic	Discussion	Action/Motion	Responsible Party
Call to Order/Moment of Silence	Meeting was called to order 6.01 pm		Robert Brown
Roll Call		Quorum of 8	Rosemary Stemerick
Oath of Office	Luwana Pettus-Oglesby was reappointed to CCPC board.	Sworn in as continuing member of CCPC board.	Rosemary Stemerick
Committee review/member selection	Will be tabled for Executive Committee and discussion with members.		Robert Brown
Ms. Wilson	Ms. Prencis Wilson, former chair of CCPC board was honored for her dedication and service with CCPC board.	Flowers of appreciation were presented to Ms. Wilson.	Commissioner Moore
HRSA site visit/Special Meeting	The HRSA site visit is scheduled for June 4-6 2019. We are excited for the Health Centers to be reviewed for operations.	We will need to schedule another meeting this month for either the 15 or 22 of May at 6pm to prepare for the visit.	Domonic Hopson
Avondale Health Center	We are on schedule for the new health center to open July 1, 2019. The name will continue to be called Ambrose Clement Health Center. The community room will be named by residents/community.	Opening scheduled for July 1, 2019- Ambrose Clement Health Center. Building is being constructed and facility and IT are contributing final assessment of construction to move operations.	Domonic Hopson
			May 2019 CCPC Minutes Page 1

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Financial Dashboard February 2019	Reviewed February 2019 financial dashboard that was updated to include location, month, service line and year to date. Patient revenue by health center and month will be reviewed and are goal close gap or break even with billing and revenue.	Will be working with OCHIN to maximize support to aid in reaching our full revenue potential.	Ronald L. Robinson Sr.
2019-2020 Budget	Health Department budget has been submitted to City Manager. City Manager will follow-up with Commissioner Moore for review two possible scenarios for 2.8 M reduction. Commissioner Moore is considering having medical students working in health centers as a potential way of increasing patient care and revenue.	Mayor Cranley will review budget and meet with City Council next week for final approval. Considering a working group to coordinate efforts to be at budget meetings and present to City Council	Commissioner Moore Robert Brown
Credentialing and Privileging	Credentialing for the following providers: Austin Huff Dentist, Kelly Holtel RN, Christina Tarter RN, Mary Rose RN, Re-privileging candidates include: Amanda Dobson NP, Robin Gulley NP, Christine Moore NP, Marianne Dinapoli, MD, Elizabeth Kelly MD, William Moravec MD, Rocco Rossi MD, and Krista Sweeney CMW. A list from the National Practitioner Data Bank that identifies the name and licensure of each individual was verified and distributed to CCPC board members.	Motion Passed Motion: Luwana Pettus-Oglesby 2 nd : Ki-Afi Ra Moyo	Phyllis Richardson
Revised Policies	CCPC QI/QA Plan 2019-2020; CCPC FQHC Sliding Fee and Billing Policy; CCPC Patient Safety and Risk Management Plan; Complaint Reporting Policy and Procedure; Incident Reporting; Medication Incident Assessment; Credentialing and Privileging Policy; Termination of the Physician-Patient Relationship; and Pharmacy Drug Recall.	Motion Passed Motion: Michelle Burns 2 nd : Luwana Pettus-Oglesby See attached description of the revision attached. The Peer Review Policy and Procedure was tabled for special meeting in May 2019 (TBA)	D. Jill Byrd
New Policy	CCPC Grievance Policy/Form	Motion Passed. Motion: Pamela J. Adams 2 nd : Luwana Pettus-Oglesby	D. Jill Byrd May 2019 CCPC Minutes Page 2

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Policies Reviewed No Changes Pharmacy Policies	Reviewed with no changes: 340B Covered Entity Eligibility; 340B Education and Competency; 340 B Program Enrollment, Recertification and Change Request, Clinic Administered 340B Drugs, Contract Pharmacy Operations, Contract Pharmacy Oversight and Monitoring, Inventory Management, Patient Eligibility Definition, Prevention of Duplicate Discounts Prime Vendor Program (PVP), Enrollment and Update, and Prime Vendor Program (PVP) Enrollment and Change Request.	Motion Passed. Motion: Luwana Pettus-Oglesby 2 nd Ki-Afi Ra Moyo	D. Jill Byrd
Clinical Policies	FTCA Claims Management Policy and Procedure, FTCA Walk-in Policy and Procedure, Nurse, Medical Assistant and Provider Documentation Policy, Provider Satisfaction Policy, Patient Satisfaction Policy, Same Day Appointment Policy and Procedure, Review of Policies and Procedures.	BBp Exposure Control Plan and BBP Post-Exposure Protocol and Flowchart will be reviewed at next special meeting.	
Dental Question	A question as to why a dental exam and cleaning cannot be conducted on the same day. Two separate visits were required.	Domonic Hopson will look into question and determine if this is a policy driven decision. Ask dental director to come to CCPC board meeting and present.	Caroline Moore Domonic Hopson
QI Report	Reported on QI measures for first quarter 2019 from UDS measures to include Adult BMI, Childhood Immunizations, Cervical Cancer Screening and Colorectal Cancer Screening.		Dr. Yury Gonzales
Immunization Action Plan	2018 Comparative Overall Vaccination Rates by IAP (Funded under Get Vaccinated Ohio grant). The data provided is not in UDS. This is conducted through a chart audit and compliance with all vaccines for CHD is at higher rates than public provider for Ohio and National rates. This includes Pediatric range, adolescent range (13-17 year old). See attached handout for specific percentages	Handouts were provided to CCPC board members.	Dr. Camille Jones
Commissioner Updates	Regional needs assessment Improvement Plan have met twice and will vote on focal area to improve within city and resident needs. Focus will include access to care, mental/behavioral, nutrition/food access and infant mortality. Marketing will be key and coordinating with partners	Food Pantry will be assessed for our health centers as well as Pop up produce (as conducted at Millvale Health Center). Power packs for summer meals/snacks.	Commissioner Moore May 2019 CCPC Minutes Page 3

Next Meeting Wednesday June 12, 2019

Minutes Prepared by:

Rosemary Stemerick Date 6/12/19
Rosemary Stemerick, Board Clerk

Minutes Approved by:

Pamela J. Adams Date 6-12-19
Pamela J. Adams, Secretary